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Ho Chi Minh City, .../.../2026

REGULATIONS

ON THE ORGANIZATION OF THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS OF VIET FIRST SECURITIES CORPORATION (VFS)

CHAPTER I

GENERAL PROVISIONS

Article 1. Purpose

The Regulations on the organization of the General Meeting of Shareholders governs the organization of the 2026 Annual General Meeting of Shareholders of Viet First Securities Corporation (“VFS”).

Article 2. Scope of application

These Regulations specifically stipulate the rights and obligations of the parties participating in the Annual General Meeting of Shareholders (“AGM”), the conditions and procedures for conducting the AGM.

Article 3. Subjects of application

The shareholders and participants are responsible for implementing the provisions of these Regulations.

CHAPTER II

RIGHTS AND OBLIGATIONS OF PARTIES PARTICIPATING IN THE AGM

Article 4. Rights and obligations of shareholders attending the Annual General Meeting of Shareholders

4.1. Conditions for attending the AGM:

All shareholders recorded the shareholder list finalized by Viet First Securities Corporation on March 18, 2026 ("Record Date") or those authorized to attend the meeting.

4.2. Rights and obligations of eligible shareholders when attending the meeting:

a. Shareholders or authorized persons attending the AGM must bring the following documents:

- Invitation letter to attend the 2026 Annual General Meeting of Shareholders.
- Citizen identity card/ Identity card/ Passport/ other legal personal identification documents, copy of Business Registration Certificate (for organizations). Note: The identification document must be valid.

- Original Power of Attorney (in case of being authorized to attend the AGM).

(In case the shareholder is an individual, the power of attorney must be signed by that shareholder. In case the shareholder is a legal entity/organization, it must be stamped and signed by the legal representative of that legal entity/organization).

After presented the above documents, The Shareholder's Eligibility Verification Committee is responsible for comparing and determining whether a shareholder is eligible to attend the AGM (in case a shareholder does not bring the Notice, etc. Invitation to attend the 2026 Annual General Meeting of Shareholders, but other documents proving eligibility will still be determined). The shareholder or authorized person attending the Annual General Meeting of Shareholders will receive a Voting Card and Ballot. The number of votes attached to each Voting Card/Ballot corresponds to the number of voting shares owned or validly represented by the shareholder at the AGM.

b. Authorize in writing a person to attend and vote on his/her behalf at the Annual General Meeting of Shareholders. The authorized person may not re-authorize another person to attend the Annual General Meeting of Shareholders.

c. The shareholders attending the Annual General Meeting of Shareholders who wish to express their opinions must have the consent of the Chairman, speak briefly and focus on the key contents that need to be discussed, in accordance with the approved agenda of the AGM. Issues that have been raised by previous participants shall not be raised again to avoid duplication. The shareholders attending the AGM may also write down the contents on the Questionnaire and submit it to the Secretariat.

d. Vote on all matters within the authority of the Annual General Meeting of Shareholders as prescribed in the Charter of the Company.

e. Shareholders and authorized representatives, after listening to the report on the contents to be approved, will discuss and approve by voting.

f. During the AGM, the shareholders must comply with the instructions of the Presidium, behave in a civilized and polite manner, and not cause disorder.

g. Shareholders or authorized representative who arrive after the time the AGM has started, after completing the registration procedures, shall be allowed to attend and vote on the remaining contents to be voted on according to the approved AGM agenda. In this case, the validity of the votes already taken shall not be affected.

h. Shareholders must keep the documents confidential, comply with the regulations on the use and preservation of documents, not copy or record them to people outside the AGM without the written permission of the Chairman; not film, take photos or record them without the consent of the Presidium during the AGM; not transmit information in any form until the conclusion of the meeting without the consent of the Presidium and comply with other regulations as notified by the Presidium/Organizing Committee during the AGM.

i. Shareholders accept that all communications sent to or from the email address, telephone, fax or other online means that the Shareholder has registered, provided to the

Company or on the list of shareholders are from the Shareholder himself/herself, and are automatically understood to have been sent to or from the Shareholder.

Article 5. Rights and obligations of the Presidium, the Chairman

- 5.1. The Presidium includes: The Chairman and other members of the Presidium.
- 5.2. Rights and obligations of the Presidium:
 - a. Conduct the activities of the AGM according to the agenda approved by the AGM. Carry out necessary tasks so that the Annual General Meeting of Shareholders takes place in an orderly manner; reflecting the wishes of the majority of shareholders and representatives of shareholders attending.
 - b. Guide the discussion among delegates and the AGM.
 - c. Submit draft documents and matters for the AGM's consideration and approval.
 - d. Respond to the issues requested by the AGM.
- 5.3. The Chairman of the Board of Directors presides or authorizes another member of the Board of Directors to preside over the Annual General Meeting of Shareholders.
- 5.4. Rights and tasks of the AGM Chairman:
 - a. Direct the AGM to implement the agenda in a valid and orderly manner;
 - b. Preside over and resolve issues arising during the Annual General Meeting of Shareholders;
 - c. Have the right to take necessary measures to control the meeting in a reasonable, orderly manner, in accordance with the approved agenda and reflecting the wishes of the majority of the meeting attendees;
 - d. Have the right to postpone the AGM with the necessary number of delegates (no more than three working days from the date of the scheduled opening of the meeting) to another time and at a location decided by the Chairman without consulting with the AGM, if it is found that:
 - The meeting location does not have enough convenient seats for all attendees;
 - The attendees engage in obstructive or disruptive behavior, which poses a risk of preventing the meeting from proceeding fairly and legally;
 - The communication facilities at the meeting location does not ensure that shareholders attending the meeting can participate in discussions and voting;
 - The postponement is necessary for the job of the AGM to be conducted properly. The Chairman of the AGM may postpone the AGM when there is consensus or request from the Annual General Meeting of Shareholders with the necessary number of delegates attending the meeting;
 - e. Other rights and tasks as prescribed in the Company's Charter and the provisions of law.

Article 6. Rights and obligations of the Shareholders' Eligibility Verification Committee

The shareholders' Eligibility Verification Committee is appointed by the Organizing Committee of the AGM. Shareholders' Eligibility Verification Committee receives documents from shareholders or authorized persons attending the meeting to check their validity and compare them with the list of shareholders entitled to attend the meeting finalized on the Record Date; Distributes documents, Voting Cards/Ballots; Reports to the AGM on the results of the shareholders' qualification checks for attending the AGM before the AGM is officially held.

Article 7. Rights and obligations of the General Meeting Secretary

- 7.1. The Chairman appoints the Secretary at the AGM.
- 7.2. The Secretary shall perform the following tasks as assigned by the Chairman:
 - a. Record the contents of the AGM fully and truthfully, prepare and sign the Minutes of the AGM.
 - b. Assist the Presidium in announcing the draft of the Meeting Minutes and Resolutions of the AGM and the notice of the Presidium to shareholders upon request.
 - c. Receive shareholders' questionnaires.

Article 8. Rights and obligations of the Vote Counting Committee

- 8.1. The Chairman shall introduce the Vote Counting Committee and submit to the AGM for approval at the AGM.
- 8.2. The Vote Counting Committee shall have the following tasks:
 - a. Monitor the voting of shareholders or representatives attending the AGM.
 - b. Summarize the number of voting shares for each content and notify the Chairman and the General Meeting Secretariat of the results.
 - c. Receive shareholders' questionnaires.
 - d. Summarize the number of votes for each content, prepare a record of vote counting and announce the results to the Annual General Meeting of Shareholders and the Presidium.

CHAPTER III

CONDUCT OF THE AGM

Article 9. Conditions for holding the AGM

The Annual General Meeting of Shareholders shall be held when the number of shareholders attending the meeting represents more than 50% of the total number of shares with voting rights according to the shareholder list of Viet First Securities Corporation as at the Record Date.

In case the first AGM does not have enough quorum, the Company shall organize the second and third AGMs in accordance with the provisions of the Law on Enterprises and Company Charter.

Article 10. Order of the AGM

10.1. All shareholders attending the AGM shall dress formally and politely.

10.2. The shareholders entering the AGM room must sit in the correct position or area as prescribed by the AGM Organizing Committee. Strictly comply with the arrangement of positions by the Organizing Committee.

10.3. No smoking in the AGM room.

10.4. Do not talk privately or use mobile phones during the AGM. Mobile phones must be switched off or set to silent mode.

Article 11. Method of voting to approve issues at the AGM

All contents in the AGM's agenda shall be approved by open voting from all shareholders attending the AGM through VOTING CARDS/BALLOTS according to the number of votes corresponding to the number of shares owned/represented and authorized. Each shareholder is given 01 VOTING CARD and 01 VOTING BALLOT stating: Name of Shareholder; Number of shares entitled to vote (owned/represented and/or authorized); Number of votes of the shareholder and stamped with the Company's seal.

11.1. VOTING CARDS: printed on **white paper**, used to vote on the following contents:

- a. Approval of the composition of the Presidium of the AGM;
- b. Approval of the composition of the Vote Counting Committee;
- c. Approval of the Regulations on the organization of the 2026 Annual General Meeting of Shareholders;
- d. Approval of the Agenda;
- e. Approval of the Minutes and Resolutions of the Annual General Meeting of Shareholders.

11.2. VOTING BALLOTS: printed on **blue paper**, used to vote on the contents according to the reports and proposals.

a. Valid voting ballots:

- Are the voting ballots issued by the Organizing Committee of the AGM, with the Company's seal;
- Are not torn, erased, or edited;
- Have the confirmation signature of the shareholder/authorized representative of the shareholder participating in the vote
- Include only one mark (X/✓) once for each voting content

b. Invalid voting ballots:

- are not issued by the Organizing Committee of the AGM.
- Are erased or edited content.
- Do not have the confirmation signature of the shareholder/authorized representative of the shareholder attending.
- Do not include mark or include more than one mark (X/✓) for each voting content.

c. Invalid voting ballots will not be counted during the vote tallying process.

d. Voting ballots issued to shareholders upon shareholders eligibility registration are considered issued voting ballots. In case a shareholder leaves the meeting early and cannot stay until the end of the program, that shareholder must return the Voting ballots to the Meeting Organizing Committee. If the shareholders do not submit the Voting ballots when the Vote Counting Committee conducts the vote tallying, that Voting ballots will be considered as Not collected.

e. An invalid voting content does not affect the validity of other validly voted content.

11.3. VOTING METHOD:

a. Voting shall be conducted publicly and directly on each issue by shareholders raising their Voting Cards at the AGM. Contents subject to voting by raising Voting Cards are specified in Clause 11.1 of this Article. Voting results will be announced immediately after voting on each content.

Shareholders vote by raising their Voting Cards under the direction of the Chairperson to express their opinions: Approve or Disapprove or Abstain.

During the voting process at the AGM, shareholders who vote Approve raise their Voting Cards high. Members of the Vote Counting Committee will mark the shareholder code and corresponding number of votes of each approving shareholder. Similarly, shareholders voting Disapprove or Abstain will take turns raising their Voting Cards.

b. Voting on other matters shall be conducted publicly by casting Voting Ballots. The results of the vote counting were shall be announced immediately before the adjournment of the AGM.

- When voting, shareholders mark (X) or (✓) in 1 of the 3 voting options including "Approve" voting boxes; "Disapprove" and "No opinion".
- In case the shareholder makes an incorrect mark, he must cross out the incorrect mark, sign next to the cross mark (do not erase or correct the incorrect mark) and mark again.
- Voting content without a mark (X) or (✓) in any voting box is considered Abstain.

Article 12. Approval of Resolutions of the Annual General Meeting of Shareholders

The Resolutions of the Annual General Meeting of Shareholders on issues in the agenda of the AGM shall be specifically approved as follows:

12.1. Unless specified in Clause 12.2 and Clause 12.3 hereof, the Resolutions of the Annual

General Meeting of Shareholders shall be passed when approved by the number of shareholders representing more than 50% of the total number of votes of all shareholders attending and voting at the meeting.

12.2. The Resolutions on the following contents shall be approved if approved by the number of shareholders representing 65% or more of the total number of votes of all shareholders attending and voting at the meeting:

- Classes of shares and total number of shares of each class;
- Changes in business lines, occupations and fields;
- Changes in the company's organizational and management structure;
- Investment projects or sale of assets with a value of 35% or more of the total asset value recorded in the company's most recent financial statements, unless the company's charter stipulates a different ratio or value;
- Reorganization or dissolution of the company;
- Other matters as stipulated in the company's charter.

12.3. Resolutions on contents that adversely change the rights and obligations of shareholders owning preferred shares shall only be passed if approved by the number of preferred shareholders of the same class attending the meeting owning 75% or more of the total number of preferred shares of that class or approved by the number of preferred shareholders of the same class owning 75% or more of the total number of preferred shares of that class in the case of passing the resolution in the form of obtaining written opinions.

CHAPTER IV

CLOSING OF THE AGM

Article 13. Minutes and Resolutions of the Annual General Meeting of Shareholders

13.1. The minutes and resolutions of the Annual General Meeting of Shareholders must be completed and approved before the closing of the AGM.

13.2. The minutes and resolutions of the Annual General Meeting of Shareholders must be kept at Viet First Securities Corporation.

Article 14. Effectiveness

These Regulations consist of 14 (fourteen) Articles, are read publicly before the Annual General Meeting of Shareholders and take effect immediately after being voted and approved by the 2026 Annual General Meeting of Shareholders.

Recipients:

- *Shareholders;*
- *Members of Board of Directors,*
Audit Committee
- *Archive: AD.*

**ON BEHALF OF GENERAL MEETING OF
SHAREHOLDERS
CHAIRMAN OF BOARD OF DIRECTORS**

NGHIEM PHUONG NHI